

Parkdale Project Read
180 Sudbury Street, Unit C7
Toronto, Ontario M6J 0A8

Annual General Meeting

Date: Wednesday October 25, 2023

Time: 6:30-8 PM (Eastern)

Location: Meeting was held virtually on Zoom*

**This was PPR's fourth online AGM, due to the continuing Covid-19 pandemic. Motions and votes were captured using a mixture of voice and video, the Zoom platform "thumbs up" icon, raise-hand and/or via users typing "approve" into the meeting chat window. While there were small technical difficulties along the way, everyone present did their best to preserve the sense of community and trust that has characterized PPR's AGMs until now.*

Annual General Meeting Minutes

Board members present: Amanda Scriver (she/they), Annie Luk (she/her), Bev Bird (she/her), Emily Atherton (she/her), Kasia Rukazto (she/her), Natalia Balyasnikova (she/her), RJ Chevalier (they/them), Sunny Sandhar (he/him), Valerie Damasco (she/her)

Regrets: Peter Steven (he/him), Board member; Jo Alcampo (they/them), Collective member

Collective members present: Alicia Simmons (she/her), Jon Petrychyn (he/him), Mary Brehaut (she/her)

Members present: see attached members attendance sheet

1. Opening of the AGM

AGM started at 6:38 PM on Zoom. Emily introduced herself as one of PPR's board members and opened the AGM as the host/emcee welcoming everyone to the AGM. She introduced the current board members who are in attendance at the AGM and noted that board member Peter Steven was unable to join today and sends his regrets. She called the meeting to order at 6:40 PM.

Kasia read the land acknowledgement on behalf of PPR.

Emily thanked Kasia, reviewed PPR's history, explained how membership works, and invited everyone to join PPR's in-person Learner Celebration event taking place tomorrow (Oct 26, 2023) from 4-6pm in PPR's program space at 180 Sudbury St.

2. Message from the Chair

Ama and Bev, current co-chairs of PPR, read the message from the board co-chairs.

3. Approval of the 2023 AGM agenda

Emily reviewed membership voting and called for a motion to approve the 2023 AGM agenda. The majority of the membership voted to approve the AGM agenda.

4. Approval of 2022 AGM minutes

Ama reviewed the highlights from the 2022 AGM minutes; the 2022 AGM minutes are posted on PPR's website and a link to the AGM minutes was provided in the chat box in Zoom.

Emily called for a motion to approve the 2022 AGM minutes. The majority of the membership voted to approve the 2022 AGM minutes.

5. Programming highlights: April 1, 2022—March 31, 2023

Mary, Alicia, and Jon introduced themselves and acknowledged Jo Alcampo who is unable to join this evening, and past collective member Man Sang Wong.

Collective members acknowledged and spoke to each PPR program staff and part-time staff members - both present staff, new staff, and previous staff members from the 2022-2023 year.

Collective members shared and read the slides showing some of the programming highlights from the previous year from April 1, 2022 to March 31, 2023. Some of these highlights included mindfulness workshops, annual trivia night, and Bandit Brewery's annual fundraising sale. They thanked everyone for making the 2022-2023 year a success.

They acknowledged the learners who were in attendance at the AGM for their efforts to keep working with PPR, and also acknowledged the support from the volunteer tutors who came to the AGM.

Annie Luk summarized the Programming Evaluation process and highlights from the evaluation feedback received. Annie thanked everyone who participated in the evaluation.

Mary led the meeting in a 5min "bio-break" before continuing the meeting and inviting Annie to speak to PPR's finance reports.

6. Motion to approve Treasurer's Report for April 1, 2022 — March 31, 2023

Annie introduced herself as PPR's treasurer. Annie thanked the work of PPR's finance committee, and gave special thanks to Man Sang (previous PPR collective member) and to Jon (current PPR collective member) for their work on PPR's budgets and more. Annie read the treasurer's report for the fiscal / budget year of 2022-2023.

Annie acknowledged and thanked the Ministry for providing program funding for PPR, as well as other community organizations and individual donors that also helped to fund the operations and programming at PPR.

Emily called for a motion to approve the treasurer's report for 2022-2023. The majority of the membership voted to approve the treasurer's report for April 1, 2022—March 31, 2023.

7. Motion to approve PPR's 2022-2023 Audited Financial Statement

Annie introduced PPR's annual, audited financial statement (ASF) - prepared by Jarvis, Ryan and Associates; the 2022-2023 ASF is posted on PPR's website and a link to the 2022-2023 ASF was provided in the chat box in Zoom.

Emily called for a motion to approve PPR's audited financial statement for 2022-2023 fiscal year. The majority of the membership voted to approve PPR's audited financial statement for 2022-2023 fiscal year.

8. Motion to appoint Auditor for fiscal year 2023-2024

Annie reviewed and recommended PPR to appoint the same auditor Jarvis, Ryan and Associates (since 2019) to serve as auditor for 2023-2024.

Annie called for a motion to appoint Jarvis, Ryan and Associates as PPR's auditor for 2023-2024. The majority of the membership voted to appoint auditor Jarvis, Ryan and Associates as auditor for 2023-2024.

9. Board elections for returning board members (*vote to accept returning board members)

RJ introduced the returning board members.

- Annie Luk (she/her) - 2021-present (2yrs), currently Treasurer
- Bev Bird (she/her) - 2018-present (5 yrs), currently Co-Chair
- Emily Atherton (she/her) - 2022-present (1yr)
- Kasia Rukazto (she/her) - 2022-present (1yr)
- Natalia Balyasnikova (she/her) - 2022-present (1yr), Board member
- Sunny Sandhar (he/him) - 2022-present (1yr), Board member
- Valerie Damasco (she/her) - 2022-present (1yr), Board member

RJ called for the motion to accept the returning board members. The majority of the membership voted to accept the seven returning board members.

Bev Bird thanked and acknowledged the three outgoing board members:

- Ama Scriver (she/they) - 2021-2023 (2yrs), Outgoing Co-Chair
- Peter Steven (he/him) - 2021-2023 (2yrs), Outgoing Board member
- RJ Chevalier (they/them) - 2021-2023 (2yrs), Outgoing Secretary

10. Board elections for board nominees (*Vote to accept board nominees)

Natalia introduced each of the board nominees - who were nominated based on the screening and interview process through in August/September 2023 - and read a bored bio for each nominee

- Beverly Leung (she/her)
- Christos Orfanidis (he/him)
- Kate Atkinson (she/her)
- Man Sang Wong (he/him)
- Maria Moriarty (she/her)

Valerie called on each board nominee and invited them to say hello and speak to why they would like to join the board - all board nominees present introduced themselves.

Bev called for a motion to vote to accept the board nominees. The majority of the membership voted to accept the five nominees as newly elected board members.

Emily also acknowledged Norin Taj and Agatha Ciander who will be joining PPR as committee members.

11. Motion to approve the following PPR bank signatories for TD Canada Trust and Meridian:

Annie introduced the motion to include the following individuals as bank signatories for PPR and read out each name.

- Annie Luk, Director
- Kasia Rukatzo, Director
- Man Sang Wong, Director
- Alicia Simmons, Manager
- Joanne (Jo) Alcampo, Manager
- Mary Brehaut, Manager
- Jon Petrychyn, Manager

Annie called for a motion to include the above individuals as PPR’s bank signatories for TD Canada Trust and Meridian. The majority of the membership voted to approve all the individuals as PPR bank signatories.

12. Motion to close business meeting

Emily called for a motion to adjourn the meeting. The majority of the membership voted to close the business meeting. AGM business officially closed at 7:34 PM.