Parkdale Project Read
180 Sudbury Street, Unit C7
Toronto, Ontario M6J 0A8

Annual General Meeting
Date: Thursday, October 2, 2025
Time: 6:30 pm - 8:00 pm (EST)
Location: Meeting was held virtually on Zoom*

*This was PPR's sixth online AGM. Motions and votes were captured using a mixture of voice and video, the Zoom platform "thumbs up" icon, raise-hand and/or via users typing "approve" into the meeting chat window.

Annual General Meeting Minutes

Board Members present:
- Annie Luk (co-chair)
- Beverly Leung (chair of the communications committee)
- Emily Smith (chair of the programming committee and the health and safety committee)
- Ijaabo Mohamed (chair of the board recruitment committee)
- Kate Atkinson (co-chair and chair of the personnel committee)
- Lindsay Miles
- Lisa Grislis (secretary)
- Man Sang Wong (treasurer)
- Vesna Pazacic (chair of the fundraising committee)

Board member regrets:
- Lindsay Quinn

Collective members present:
- Mary Brehaut, Alicia Simmons, Denise Ruzage

Members present:
- See attached members attendance sheet

1. Opening of the AGM

AGM started at 6:30 PM on Zoom. Vesna introduced herself as one of PPR's board members and opened the AGM as the host/emcee. She introduced the current board members in attendance and their roles on the board and noted that board member Lindsay Q was unable to join today and sends her regrets. She called the meeting to order at 6:35 PM.

Lisa read the land acknowledgement on behalf of PPR.

Vesna welcomed everyone to PPR's 38th annual AGM, recalling PPR's founding nearly 40 years ago by Dr. Rita Cox and a group of dedicated volunteers in the basement of the Parkdale Library.

Collective members Alicia, Mary and Denise introduced themselves and acknowledged the rest of the PPR staff team thanking them for all their hard work.

2. Message from Alejandra Bravo

Mary introduced and explained that PPR is now in Ward 9, and is represented by Alejandra Bravo.

Councillor Bravo welcomed PPR to Davenport ward. She stated that she has long admired PPR's and has a shared background in adult literacy. Councillor Bravo shared a heartfelt address, thanking PPR learners, staff and volunteers for creating community solidarity and taking care of one another.

3. Message from Board Co-Chairs

Annie and Kate read the message from the Board co-chairs

4. Approval of the 2025 AGM Agenda

Vesna reviewed the AGM agenda and explained membership voting, which may be done by raising hands, using Zoom reactions, or writing a message in the chat.

Vensa called for a 'Motion to approve the agenda'.

The majority of the membership voted to approve the 2025 AGM agenda.

5. Motion to Approve the 2024 AGM Minutes

Bev reviewed the highlights from last year's AGM noting that the minutes are posted on PPR's website and shared the link to it in the Zoom chat.

Bev called for a motion to approve the 2024 AGM minutes. Kate moved, Vesna seconded, and the majority of the membership voted in favour of approving the 2024 AGM minutes.

6. Programming Highlights: April 1, 2024 – March 31, 2025

Alicia, Mary and Denise presented highlights from the year. Including a celebration of our learners and volunteers.

Mary then led meeting attendees in stretches for a 5 minute break.

7. Motion to Approve the Treasurer's Report for April 1, 2024 – March 31, 2025

Man Sang introduced himself as Co-Treasurer for PPR who works with the finance committee, staff, bookkeeping team and auditor to manage PPR's finances.

Man Sang presented the Treasurer's Report.

Man Sang called for a motion to approve the Treasurer's Report for 2023-2024. Lisa moved, Annie seconded and the majority of the membership voted in favour of approving the Treasurer's Report for April 1, 2024 to March 31, 2025.

8. Motion to Approve PPR's 2024-2025 Audited Financial Statements

Man Sang presented PPR's 2024-2025 audited financial statements noting that it is posted on PPR's website and shared the link to it in the Zoom chat.

Vesna called for a motion to approve PPR's audited financial statements for the 2024-2025 fiscal year. Lindsay moved, Bev seconded and the majority of the membership voted in favour of approving PPR's audited financial statements for the 2024-2025 fiscal year.

9. Motion to Appoint the Auditor for Fiscal Year 2025-2026

The Board recommends that the membership appoints Jarvis, Ryan and Associates to serve as auditors for the 2024-2025 fiscal year.

Annie called for a motion to appoint Jarvis, Ryan and Associates as PPR's auditor for the 2024-2025 fiscal year. Kate moved, Vesna seconded and the majority of the membership voted in favour of appointing Young and Associates as PPR's auditor for the 2024-2025 fiscal year.

10. Motion to Approve Amendments to PPR's Constitution

Lindsay reviewed proposed amendments to PPR's constitution.

In the Terms of Reference of PPR's Constitution, it currently says that the staff collective is defined as a four-person collective. However, the lack of funding for PPR means that it is no longer possible for PPR to keep a four-person collective. The Collective and the Board undertook extensive restructuring efforts over March and April 2025 and came to the recommendation to reduce the collective to three people. The recommendation was accepted and approved by the board on May 21, 2025. Because of this change, we need to amend and update the Terms of Reference in the Constitution.

Please see slide 33 in the presentation deck for details.

Lindsay called for a motion to approve amendments to PPR's Constitution. Annie moved, Charlene seconded and the majority of the membership were in favour of approving amendments to PPR's Constitution.

11. Board Elections for Returning Board Members

Vesna introduced returning board members

- Annie Luk (she/her) - 2021-present (4 years), currently Co-Chair
- Beverly Leung (she/her) - 2023-present (2 years), Board member
- Emily Smith (she/her) - 2024-present (1 year), Board member
- Ijaabo Mohamed (she/her) - 2024-present (1 year), Board member
- Lindsay Miles (she/her) - 2024-present (1 year), Board member
- Lindsay Quinn (she/her) - 2024-present (1 year), Board member
- Lisa Grislis (she/her) - 2024-present (1 year), currently Secretary
- Mang Sang Wong (he/him) - 2023-present (2 years), currently Treasurer
- Vesna Pazacic (she/her) - 2024-present (1 year), Board member

Vesna called for a motion to approve all returning board members. Lisa moved, Charlene Grandmaison seconded, and majority of the membership were in favour of approving all returning board members.

Man Sang acknowledged and thanked 6 outgoing board members and committee members:

- Kasia Rukazto (she/her) - 2022-2025 (1 year and a half), Outgoing Co-Treasurer
- Kate Atkinson (she/her) - 2022-2024 (2 years), Outgoing Co-Chair
- Maria Moriarty (she/her) - 2023-2024 (6 months), Outgoing Secretary
- Natalia Balyasnikova (she/her) - 2022-2024 (1 year and a half), Outgoing Board member

12. Board Elections for Board Nominees

Ijaabo introduced each of the board nominees and read a short bio for each nominee

- Barb Flewwelling (she/her)
- Meera Govindasamy (she/her)
- Pauline Ricablanca (she/her)
- Susie Mensah (she/her)
- Vivienne Chartrand (she/her)

All board nominees present introduced themselves and shared why they wanted to join the board.

Ijaabo called for a motion to accept the board nominees. Annie moved, Lisa seconded and the majority of the membership voted in favour of accepting the five nominees as newly elected board members.

Emily also warmly welcomed new PPR committee member Larissa McIntyre to the Communications Committee, and thanked Lilika Kukiela for her service on the Programming Committee.

Emily also expressed thanks to

- Agatha Cinader, Barb Flewwelling, Linzi Manicom, Norin Taj and Rosalina Maini, members of the Programming Committee
- Bev Bird and Emily Atherton who sat on the Fundraising Committee

13. Motion to Approve Bank Signatories for TD Canada Trust and Meridian

Annie presented the proposed list of board and staff members to serve as bank signatories for TD Canada Trust and Meridian:

- Annie Luk, Director
- Man Sang Wong, Director
- Alicia Simmons, Manager
- Jo Alcampo, Manager
- Mary Brehaut, Manager
- Denise Ruzage (to be added after 3 month probation period)

Annie called for a motion to approve this updated list of PPR bank signatories for TD Canada Trust and Meridian. Lindsay M moved, Emily seconded, and majority of the membership voted in favour of approving this updated list of PPR bank signatories for TD Canada Trust and Meridian.

14. Motion to Close Business Meeting

Vesna called for a motion to adjourn the meeting. Charlene moved, Man Sang seconded, and the majority of the members voted in favour to adjourn the meeting. The AGM officially closed at 7:28 PM.